

RIDGEWAY PARK RECREATION HALL RENTAL AGREEMENT

The undersigned thereby agrees to meet all of the following conditions in exchange for rental of the Ridgeway Park Recreation Hall

- Payment in the amount of \$_____ to be paid in advance for use of the Ridgeway Park Recreation Hall on _____ from _____ to _____ for the purpose of: _____

- Rental includes:

Gymnasium	_____
Lobby	_____
Dining Room	_____
Kitchen	_____
Park Grounds	_____
Ball Field	_____
Horse Arena	_____

- Payment in the amount of \$150 to be paid in advance to serve as a cleaning/damage deposit. This amount will be refunded to you if the facility is returned to its original state of cleanliness and order following inspection and at the discretion of the Ridgeway Park Committee. All or any portion of this amount will be forfeited should an inspection of the facility after conclusion of the event show evidence of any discrepancies or deficiencies. Forfeiture of the deposit is at the sole discretion of the Ridgeway Park Committee. You will be held financially accountable for any damage or substandard cleaning of the facility in any amount above and beyond the \$150 deposit.

- NO ALCOHOL _____ (Use of alcohol on the premises will lead to forfeiture of deposit.)

Initial

- **CLEANING REQUIREMENTS** – You will be required to return the facility to its original state of cleanliness. Lack of cleaning supplies at the building does not constitute an excuse for substandard cleaning. (You may be required to supply some of your own cleaning supplies.)
 - Return all tables and folding chairs to their storage location; all furniture must be returned to its original placement
 - Complete cleaning of the men and women’s restrooms; scour sinks, toilets, remove garbage, clean mirrors, sweep and mop restroom floors
 - Remove tape, gum and all foreign materials from the premises and park grounds
 - Dust mop gymnasium floor; spot clean any spills and damp mop the entire gymnasium floor (do not use excessive amounts of water on the wooden gym floor)
 - Sweep and mop lobby, hallway, dining room and kitchen

- Scour kitchen sinks, clean stove and oven, remove food from refrigerator and freezer, wipe down all counter tops
- Removal of all garbage to outside dumpster; any garbage that will not fit in the dumpster must be removed from the premises
- Close windows, turn off air conditioning and/or heaters and turn off lights Lock doors upon leaving the facility (if given a key to the facility).
- Forfeiture of the cleaning/damage deposit will result if the facility is not returned to its original state of order and cleanliness or if alcohol is consumed on the premises.
- TAKE RESPONSIBILITY! Report any damage to the caretaker or the Ridgeway Park Committee at 527-4655 ext. 3027.

I thereby agree to all the above conditions and take full financial responsibility for any damage to the Ridgeway Park Recreation Hall.

Signed

Date