

TEHAMA COUNTY PLANNING DEPARTMENT

Kristen Maze– Director of Planning

444 Oak Street, Room "I" Courthouse Annex Second Floor

Red Bluff, California 96080

Telephone (530) 527-2200 Fax (530) 527-2655 Email planning@co.tehama.ca.us

PRELIMINARY MAP



ITEMS REQUIRED FOR SUBMITTAL OF PRELIMINARY MAPS

- ◆ **Preliminary Map**
Fee is \$1,563.00
- ◆ One reduced copy (8 1/2" X 11") of tentative map, and one (11"X17")
- ◆ Master Application Form
- ◆ Deeds of Ownership
- ◆ 7.5' topographical map indicating project location on 8 1/2"X11" sheet
- ◆ Any exception requests necessary

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PLANNING DEPARTMENT MASTER APPLICATION



APPLICANT(S):

Name:

Mailing Address:

City/State/Zip:

Day Phone:

E-mail:

REPRESENTATIVE: (if other than applicant)

Name:

Mailing Address:

City/State/Zip:

Day Phone:

E-mail:

PROPERTY OWNER (if other than applicant-or- MINERAL RIGHTS OWNER):

Name:

Mailing Address:

City/State/Zip:

Day Phone:

E-mail:

CORRESPONDENCE SENT TO: Applicant Representative Property Owner

Name of Engineer/Land Surveyor: _____ License #: _____

PROJECT ADDRESS(or specific location): _____ LOT SIZE (Acreage): _____ ASSESSOR'S PARCEL NUMBER(S): _____

ZONING DISTRICT DESIGNATION: _____ GENERAL PLAN: _____

EXISTING LAND USE (list structures): _____

PROJECT # _____

(Check One)

- Property is or proposed to be Sewered
- Property is or proposed to be Septic

(Check One)

- Property is or proposed to be on Public Water
- Property is or proposed to be on Well Water

Is Property under Williamson Act Contract { } Yes { } No

Adjacent Land Use: North: _____ East: _____
 South: _____ West: _____

Description of proposed project and proposed structures (Be Specific):

APPLICANT/REPRESENTATIVE: I have reviewed this application and attached material. The information provided is accurate.

Signature

Date

PROPERTY OWNER: I have read this application and consent to its Filing. **This signature is required on all applications.**

Signature

Date

INFORMATION BELOW TO BE COMPLETED BY PLANNING STAFF

Preliminary Map # _____

Zoning District: _____

Planning Fees Collected: \$ _____

Receipt: # _____

Check Number: _____

Project # _____

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AGENT AUTHORIZATION FORM



STATEMENT OF AGENCY

I, the undersigned, am an owner of a record title interest in the property involved with this proposed project.

I hereby appoint _____ as my

agent(s) for purposes of this project, as set forth below.

My agent(s) is/are hereby authorized and empowered to: (check as appropriate)

+ Represent me in all matters relating to the proposed project, except execution of certificates of ownership, offers of dedication, dedications, and agreements to construct improvements;

OR

+ Submit the application(s) and related information to the Planning Department;

+ Represent me before the Planning Commission or Board of Supervisors;

+ Consent to conditions imposed if and when the application(s) is/are approved;

+ Represent me before the Board of Supervisors in case of appeal.

I agree to be bound by all the representations, drawings and statements tendered by my agent(s) to the County of Tehama for purposes of this proposed project as if the same were made by me personally. I further agree to be bound by all the conditions imposed by the County of Tehama on the approval of this proposed project pursuant to State law and the Tehama County Code.

I understand that I may revoke the authority granted by this statement at any time by written notice sent to: Tehama County Planning Department, 444 Oak Street, Room I, Red Bluff, CA 96080.

SIGNATURE OF OWNER(S) BEFORE A NOTARY PUBLIC:

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

State of Califor- _____ nia)

County of Tehama)

On _____ before me, _____ personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal. (Seal)

Signature _____

Project # _____

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WAIVER OF LIABILITY



**WAIVER OF LIABILITY
ENVIRONMENTAL QUALITY ACT 1970**

Project # _____

Property Owner: _____,

Applicant: _____,

waives any claim of liability or damages against the County of Tehama based on the issuance/approval of this application, on any subsequent Court Order declaring this application invalid and on any further damages suffered by the owner/ applicant by reason of the issuance/approval of this application or his reliance thereon.

Signature before a Notary Public

Property Owner Date

Applicant Date

CERTIFICATE OF ACKNOWLEDGMENT

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Signature _____

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STATEMENT OF APPLICANT RESPONSIBILITY & INDEMNIFICATION



Statement of Applicant Responsibility

Please read the following statement outlining your responsibilities in the application hearing process. An amendment to California Law (AB 884), adopted in 1977 and effective January 1, 1978, requires the County of Tehama and all other jurisdictions in the state to take final action to approve or disapprove a request like yours within one year of the County's acceptance of your application as complete. In most cases, the County has approved requests like yours in significantly less time. However, the legislation now requires the County to "count down" the days so that requests are not inadvertently approved without approval by the Board of Supervisors or a designated body. The law requires Tehama County to inform you within 30 days after the application is submitted if your application is incomplete for our needs. If the application is complete and has all the information we need, the processing will be initiated immediately. If additional data is needed, a letter will be sent to you specifically stating the information needed. The staff will not certify the application is complete until all the requested items have been submitted to the County and the required fees have been paid. **PLEASE BE ADVISED THAT THIS APPLICATION IS NOT APPROVED UNTIL THE ULTIMATE HEARING BODY HAS TAKEN ITS FINAL ACTION AND ALL APPEALS EXHAUSTED. ANY RECOMMENDATIONS OR COMMENTS BY STAFF OR ACTIONS BY INTERMEDIATE HEARING BODIES ARE ONLY ADVISORY AND SHOULD NOT BE RELIED ON FOR THE PURPOSES OF MAKING FINANCIAL COMMITMENTS.**

Indemnification

The Applicant(s) shall defend, indemnify, and hold harmless, at the Applicant(s) sole expense, the County of Tehama and its employees, officers, contractors, and agents (the "County Indemnitees") from and against any claim, action, or judicial or administrative proceeding brought against the County Indemnitees, or any of them, to attack, set aside, void, annul, or otherwise challenge the County's decision on the proposed project to the Applicant, any environmental review or absence thereof associated with the proposed project, or the manner in which the County interprets or enforces the terms and conditions of proposed project at any time. The Applicant shall further pay all losses, liabilities, damages, penalties, costs, awards, judgments, fees (including reasonable attorney's fees) and expenses arising from such claim, action, or judicial or administrative proceeding. Counsel for the County Indemnitees in any such legal defense shall be selected by the County. Upon request of the County, the Applicant shall execute a formal written agreement containing the foregoing terms, but the Applicant(s) obligations hereunder shall be fully operative and enforceable regardless of whether such an agreement is executed.

Signature before a Notary Public

Property Owner

Applicant

Date

Date

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of the document.

State of California)
County of Tehama)

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I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

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AUTHORIZATION TO ENTER PRIVATE PROPERTY



AUTHORIZATION TO ENTER PRIVATE PROPERTY

Government Code Section 65105 authorizes County Planning Department personnel, in the performance of their duties, to enter property and make examinations and surveys which do not interfere with use of the land by those person (s) lawfully entitled to the possession thereof. Often times responsible and trustee agencies must also be consulted and given the opportunity to review and comment on proposed projects, necessitating their entry onto the property in order to obtain all relevant information needed to process and application in a timely way.

If County and affected agency personnel are not able to enter the project site/ property, significant delays in the processing of the project, particularly the environmental review of the project, could occur and the project applicant may be required to hire consultant to submit information necessary to prepare the environmental documents address the project site.

I have read and understand the foregoing. I authorized the County and other affected personnel to enter the property located at:

_____ for the limited purpose of examining the property with respect to the proposed project/land use, upon making reasonable efforts to give me a 24-hour notice of intended entry.

Property Owner/Agent Signature

Contact Phone Number

PROJECT # _____